

COVID-19 Risk Assessment – Tatry Group Ltd

Activity	
1	Site-based working and visiting site-based staff
2	Office Based Staff

Risk Matrix
Probability x Severity of Injury = Risk Rating

Probability	Severity of Injury
1: Improbable – almost zero chance of occurrence	1: None – no injury or loss
2: Remote – unlikely for an injury to occur	2: Negligible – first aid only required
3: Possible – possibility of an injury to occur	3: Minor – less than 3 days
4: Probable - high possibility of an injury occurring	4: Major – more than 3 days
5: Certainty – Injury certain to occur	5: Fatal – death, major injury or long-term disability

Risk Rating	Action Required
1-10: Low (L)	Controls are adequate
11-15: Medium (M)	Review controls, take additional action if required
16-20: High (H)	Urgent action required, stop task and seek advice
21-25: Very High	The activity must not take place at all

As a minimum, this risk assessment will be reviewed quarterly

Activity	Site-based working	Site / Contract:	All Sites	Date:	01/01/2022
		Completed By:	Jonathan Sisk	Review date:	01/04/2022
		Those at risk:	Employee	Clients	Visitor or Public
			✓	✓	✓

Hazard(s)	Risk Rating			Control Measure(s)	Residual Risk		
	Probability	Severity	Rating		Probability	Severity	Rating
Staff with COVID -19 symptoms attending work	4	5	20	<p>Staff have been informed and are regularly reminded that they must stay at home if they present with symptoms of COVID -19. All staff who are symptomatic for Covid-19 must follow self-isolation rules set by the government.</p> <p>Tatry Group Ltd will not require someone who is self-isolating under current guidelines to come to work.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Clinically Extremely Vulnerable attending work	4	5	20	<p>Clinically Extremely Vulnerable employees or those with a person in these categories in their household have been identified and will follow current government advice for shielding or self-isolation.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Clinically Vulnerable attending work	3	5	15	<p>Clinically vulnerable employees will follow current government advice for shielding or self-isolation.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Staff not informed on safe working practices	3	5	15	<p>Maintain ongoing communication with staff on the company's response to COVID -19 and the implications for them via email</p> <p>Staff provided with information and guidance on safe working practices while working remotely at Client Premises via this risk assessment and emails. Staff encouraged to talk/share concerns to minimise impact on mental health wellbeing.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Employees not consulted on health and safety implications	3	5	15	<p>The findings of this COVID – 19 Risk Assessment shared with employees by means of company communications. This risk assessment is to be published on company website and a link attached the newsletter.</p> <p>Employees consulted on the risk control measures in place to mitigate the risk of infection and actively encouraged to raise any matters of concern with their line manager.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10

Travel to/from work premises	3	5	15	<p>For employees attending work premises, consideration has been given to minimising the risk of infection during travel to/from work.</p> <p>Car sharing to, from and at work between persons from different households to be avoided where possible.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Contracting COVID-19 at work	3	5	15	<p>All staff to follow the guidance on hand washing and hygiene, including washing hands at the start and end of their shift. Guidance issued to all staff regularly.</p> <p>All cleaners asked to clean high touch points regularly and have received regular communication and training of what this includes</p> <p>All clients ask to report cases of COVID-19 in their workplace and reminded to ensure their site is a safe place to work for our staff. If a client reports a case of our staff will not reenter the site until a decontamination clean in line with government guidance has taken place.</p> <p>At Client Premises staff will observe the site and government requirements on social distancing.</p> <p>Face to face meetings will be avoided if possible. Where this is unavoidable, this must take place in a well-ventilated space.</p> <p>All site staff have access to hand washing/hand sanitiser.</p> <p>Site staff to all wear all relevant PPE while carrying out all tasks</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Decontamination 'Deep Cleans'	4	5	20	<p>Company policy and specific risk assessment for Decontamination 'Deep Cleans' established and communicated to staff involved in this activity. This includes training, full PPE, waste disposal and COSHH considerations.</p> <p>Regular monitoring of this risk assessment and associated policy and specific risk assessment</p> <p>Regular monitoring of this risk assessment.</p>	2	5	10

Name:	Jonathan Sisk	Position:	Managing Director	Signed:	<i>J. Sisk</i>	Date:	01/01/2022
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Activity	Office Based Staff	Site / Contract:	Head Office	Date:	01/01/2022
		Completed By:	Jonathan Sisk	Review date:	01/04/2022
		Those at risk:	Employee	Clients	Visitor or Public
			✓	✓	✓

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Contracting COVID-19 at work	3	5	15	<p>Office staff will observe the site and government requirements on social distancing where possible</p> <p>Face to face meetings will be avoided if possible. Where this is unavoidable, this must take place in a well-ventilated space.</p> <p>Visitors will be told to not to attend interviews if they should be self-isolating or are symptomatic.</p> <p>Signage and "Covid-19 Secure" posters displayed to remind people of social distancing rules</p> <p>All office-based staff have access to hand washing and hand sanitiser. Hand sanitiser to be provided in every room and on meeting room tables</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Work-related travel	3	5	15	<p>The number of people travelling together in any one vehicle will be minimised.</p> <p>Staff have been issued with extra hand sanitiser for themselves and disinfectant spray to clean the vehicle.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Staff working from home	3	2	6	<p>Reasonable steps taken to help staff work from home following government guidance including discussing home working arrangements; ensuring they have the right equipment; including them in all necessary communications; and looking after their physical and mental wellbeing.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	2	4

Name:	Jonathan Sisk	Position:	Managing Director	Signed:	<i>J. Sisk</i>	Date:	01/01/2022
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