

## COVID-19 Risk Assessment – Tatry Group Ltd

Activity	
1	Site-based working and visiting site-based staff
2	Office Based Staff

Risk Matrix
Probability x Severity of Injury = Risk Rating

Probability	Severity of Injury
1: Improbable – almost zero chance of occurrence	1: None – no injury or loss
2: Remote – unlikely for an injury to occur	2: Negligible – first aid only required
3: Possible – possibility of an injury to occur	3: Minor – less than 3 days
4: Probable - high possibility of an injury occurring	4: Major – more than 3 days
5: Certainty – Injury certain to occur	5: Fatal – death, major injury or long-term disability

Risk Rating	Action Required
1-10: Low (L)	Controls are adequate
11-15: Medium (M)	Review controls, take additional action if required
16-20: High (H)	Urgent action required, stop task and seek advice
21-25: Very High	The activity must not take place at all

As a minimum, this risk assessment will be reviewed quarterly

Activity	Site-based working	Site / Contract:	All Sites	Date:	01/10/2021
		Completed By:	Jonathan Sisk	Review date:	01/01/2022
		Those at risk:	Employee	Clients	Visitor or Public
			✓	✓	✓

Hazard(s)	Risk Rating			Control Measure(s)	Residual Risk		
	Probability	Severity	Rating		Probability	Severity	Rating
Staff with COVID -19 symptoms attending work	4	5	20	<p>Staff have been informed and are regularly reminded that they must stay at home if they present with symptoms of COVID -19. All staff who are symptomatic for Covid-19 must follow self-isolation rules set by the government.</p> <p>Tatry Group Ltd will not require someone who is self-isolating under current guidelines to come to work.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Clinically Extremely Vulnerable attending work	4	5	20	<p>Clinically Extremely Vulnerable employees or those with a person in these categories in their household have been identified and will follow current government advice for shielding or self-isolation.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Clinically Vulnerable attending work	3	5	15	<p>Clinically vulnerable employees will follow current government advice for shielding or self-isolation.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Staff not informed on safe working practices	3	5	15	<p>Maintain ongoing communication with staff on the company's response to COVID -19 and the implications for them via email</p> <p>Staff provided with information and guidance on safe working practices while working remotely at Client Premises via this risk assessment and emails. Staff encouraged to talk/share concerns to minimise impact on mental health wellbeing.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Employees not consulted on health and safety implications	3	5	15	<p>The findings of this COVID – 19 Risk Assessment shared with employees by means of company communications. This risk assessment is to be published on company website and a link attached the newsletter.</p> <p>Employees consulted on the risk control measures in place to mitigate the risk of infection and actively encouraged to raise any matters of concern with their line manager.</p>	2	5	10

				Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.			
Travel to/from work premises	3	5	15	<p>For employees attending work premises, consideration has been given to minimising the risk of infection during travel to/from work.</p> <p>Car sharing to, from and at work between persons from different households to be avoided where possible.</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Contracting COVID-19 at work	3	5	15	<p>All staff to follow the guidance on hand washing and hygiene, including washing hands at the start and end of their shift. Guidance issued to all staff regularly.</p> <p>All cleaners asked to clean high touch points regularly and have received regular communication and training of what this includes</p> <p>All clients ask to report cases of COVID-19 in their workplace and reminded to ensure their site is a safe place to work for our staff. If a client reports a case of our staff will not reenter the site until a decontamination clean in line with government guidance has taken place.</p> <p>At Client Premises staff will observe the site and government requirements on social distancing.</p> <p>Face to face meetings will be avoided if possible. Where this is unavoidable, this must take place in a well-ventilated space.</p> <p>All site staff have access to hand washing/hand sanitiser.</p> <p>Site staff to all wear all relevant PPE while carrying out all tasks</p> <p>Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.</p>	2	5	10
Decontamination 'Deep Cleans'	4	5	20	<p>Company policy and specific risk assessment for Decontamination 'Deep Cleans' established and communicated to staff involved in this activity. This includes training, full PPE, waste disposal and COSHH considerations.</p> <p>Regular monitoring of this risk assessment and associated policy and specific risk assessment</p> <p>Regular monitoring of this risk assessment.</p>	2	5	10

<b>Name:</b>	Jonathan Sisk	<b>Position:</b>	Managing Director	<b>Signed:</b>	<b>J. Sisk</b>	<b>Date:</b>	01/10/2021
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Activity	Office Based Staff	Site / Contract:	Head Office	Date:	01/10/2021
		Completed By:	Jonathan Sisk	Review date:	01/01/2022
		Those at risk:	Employee	Clients	Visitor or Public
			✓	✓	✓

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				Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.			
Travel to/from work premises	3	5	15	For employees attending work premises, consideration has been given to minimising the risk of infection during travel to/from work.  Car sharing to, from and at work between persons from different households to be avoided when possible.  Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.	2	5	10
Contracting COVID-19 at work	3	5	15	Office staff will observe the site and government requirements on social distancing where possible  Face to face meetings will be avoided if possible. Where this is unavoidable, this must take place in a well-ventilated space.  Visitors will be told to not to attend interviews if they should be self-isolating or are symptomatic.  Signage and "Covid-19 Secure" posters displayed to remind people of social distancing rules  All office-based staff have access to hand washing and hand sanitiser. Hand sanitiser to be provided in every room and on meeting room tables  Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.	2	5	10
Work-related travel	3	5	15	The number of people travelling together in any one vehicle will be minimised.  Staff have been issued with extra hand sanitiser for themselves and disinfectant spray to clean the vehicle.  Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.	2	5	10
Staff working from home	3	2	6	Reasonable steps taken to help staff work from home following government guidance including discussing home working arrangements; ensuring they have the right equipment; including them in all necessary communications; and looking after their physical and mental wellbeing.  Regular monitoring of this risk assessment. Large proportion of staff have received both vaccines.	2	2	4

Name:	Jonathan Sisk	Position:	Managing Director	Signed:	<b>J. Sisk</b>	Date:	01/10/2021
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